

# DITTON C of E JUNIOR SCHOOL – ADMISSION FORM



**PLEASE PRINT ALL DETAILS**

## PUPILS DETAILS:

Pupil's legal surname \_\_\_\_\_ Pupil's surname \_\_\_\_\_  
(if different from legal surname)

Forenames (as stated on birth certificate) \_\_\_\_\_

Preferred Forename \_\_\_\_\_ Date of birth \_\_\_\_\_

Country of Birth \_\_\_\_\_ Nationality \_\_\_\_\_

Male ☐ Female ☐

Home Address \_\_\_\_\_

Post code \_\_\_\_\_ Home telephone (including STD code) \_\_\_\_\_

**Current School Name and Address** \_\_\_\_\_

**Name(s) of sibling(s) currently attending Ditton CE Junior School & school house they are in?**

Name \_\_\_\_\_ House \_\_\_\_\_

Child in public care Yes No Authority \_\_\_\_\_

Child adopted Yes No Service Child/Military Parent Yes No

Child is IAPLAC Yes No (Internationally Adopted Previously Looked After Child)

If yes to IAPLAC above, if the local authority or Virtual School Head has previously been involved please provide contact details: \_\_\_\_\_

Please note it may be necessary for Ditton C of E Junior School as the admission authority to request evidence of IAPLAC status from parents.

Proof of address must be provided as follows for you and your child:-

One of the following: Council Tax statement/Signed Tenancy Agreement/Exchange of Contracts/Completion document.

Two of the following for you and one for your child: Child/Working Tax Credit/Child Benefit/JSA/Disability Letter or Statement/Driving Licence/Schedule of Motor Insurance/Utility Bills/Payslip/Hospital or Doctor Appointment Letter.

### For school office use:-

Council Tax/Signed Tenancy Agreement/Exchange of Contracts/Completion Document: seen by \_\_\_\_\_

Proof of adult's address: seen by \_\_\_\_\_

Proof of child's address: seen by \_\_\_\_\_

Class Allocated \_\_\_\_\_

House \_\_\_\_\_

## DETAILS OF THOSE WITH LEGAL PARENTAL RESPONSIBILITY:

### Contact 1:

Relationship to Pupil \_\_\_\_\_

Mr / Mrs / Ms / Other \_\_\_\_\_

Surname \_\_\_\_\_

Forename \_\_\_\_\_

Address (if different from above) \_\_\_\_\_  
\_\_\_\_\_

Post code \_\_\_\_\_ Tele No: \_\_\_\_\_

Mobile: \_\_\_\_\_

Work No: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Contact 2:

Relationship to Pupil \_\_\_\_\_

Mr / Mrs / Ms / Other \_\_\_\_\_

Surname \_\_\_\_\_

Forename \_\_\_\_\_

Address (if different from above) \_\_\_\_\_  
\_\_\_\_\_

Post code \_\_\_\_\_ Tele No: \_\_\_\_\_

Mobile: \_\_\_\_\_

Work No: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Details of parent if separated:

Name: \_\_\_\_\_

Address \_\_\_\_\_

Post code \_\_\_\_\_ Contact Tele No(s) \_\_\_\_\_

E-mail: \_\_\_\_\_

If there are any parental access restrictions for example a court order, please provide a copy of the relevant paperwork to the school.

**Emergency contacts: Parents/carers will be contacted first, but please list 2 further local contacts who you are happy for us to telephone in your absence.**

**These people will also be added to the end of day collection list held by the school. No one else will be allowed to collect your child unless you advise the school in writing.**

### 3<sup>rd</sup> Contact

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Home Tele No \_\_\_\_\_

Work Tele No \_\_\_\_\_

Mobile \_\_\_\_\_

### 4<sup>th</sup> Contact

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Home Tele No \_\_\_\_\_

Work Tele No \_\_\_\_\_

Mobile \_\_\_\_\_

## Medical information

**Medical details:** Does your son/daughter have any of the following; if you answer yes to any of these questions please provide full details in the space provided.

Have any health condition or disability YES / NO

Does this have a substantial effect on your child's ability to carry out day to day activities? YES / NO

Take regular medication YES / NO

Have any allergies YES / NO

If there is any further information you feel the school would find useful to ensure your child receives the best possible education please provide details below:-

**Food allergies must be reported to the catering company separately via their allergy and intolerance form if school meals are required. Forms are available from the School Office.**

## Travel Information

Notes for Parents: We are required by the Department of Education and Skills to collect information on pupils' travel arrangements. Parents/Guardians of all pupils are being asked to **tick one box** on this form.

Please tick the most appropriate box below to indicate the way your child will **usually** get to school.

Walks		<b>Please tick Only ONE box</b>
Car/Van		
Public Bus Service		
Taxi		
Car Share (with other non family child)		
Train		
Cycle		
Other		
Refused		

## Religion

Hindu		<b>Please tick Only ONE box</b>
Jewish		
Sikh		
Buddhist		
Muslim		
Christian (inc C of E Catholic & Methodist)		
Other		
No Religion		
Refused		

## First Aid at School

If your child is unwell at school they will be seen by a member of staff registered as a first aider. You will be contacted if necessary using the details provided on this form and it is, therefore, please keep us updated of any changes.

## Privacy Notice

If you would like to view our Privacy Notice it is available on our website at [www.ditton-jun.kent.sch.uk](http://www.ditton-jun.kent.sch.uk) under Key Information, Policies.

## Pupil Ethnic Monitoring Questionnaire

**Dear Parent/Guardian**

All schools are required by the Department for Education to collect information on pupils' ethnic background. Parents/Guardians of all pupils are being asked to tick one box on this form.

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth.

It is recommended that young people over the age of 11 years old have the opportunity to decide their own ethnic identity. Parents/Guardians are asked to support or advise those children aged over 11 in making this decision, wherever necessary. Pupils aged 16 or over can make this decision for themselves.

Please study the list below carefully and tick one box only to indicate the ethnic background of the pupil or child named. Should you not wish an ethnic category to be recorded please tick the box at the end of the questionnaire. Please also tick whether a parent/guardian or pupil filled in the form.

**Pupil's Full Name:** \_\_\_\_\_

**This form has been completed by:** ☐ Parent/Guardian or ☐ Pupil

White			
	English		Greek Cypriot
	Scottish		Gypsy
	Welsh		Roma
	Cornish		Other Gypsy/Roma
	Other White British		Kosovan
	Irish		Portuguese
	Traveller of Irish Heritage		Turkish
	Albanian		Turkish Cypriot
	Bosnian-Herzegovinian		White Eastern European
	Croatian		White Western European
	Greek		White Other

Asian or Asian British			
	Indian		Sri Lankan Sinhalese
	Pakistani		Sri Lankan Tamil
	Bangladeshi		Sri Lankan Other
	African Asian		Other Asian
	Nepali		

Mixed/Dual Background			
	White/black Caribbean		Asian/Other
	White/black African		Black/Other
	White/Pakistani		Chinese/Other
	White/Indian		White/Any Other
	White/Any other Asian background		Other mixed background

<b><u>Black or Black British</u></b>	
	Caribbean
	African
	Any other black background

<b>Chinese</b>	
	Chinese

Any Other Ethnic Group			
	Afghan		Kurdish
	Arab other		Latin/South/Central American
	Egyptian		Lebanese
	Filipino		Malay
	Iranian		Thai
	Iraqi		Vietnamese
	Japanese		Any other ethnic group

☐ I do not wish an ethnic background category to be recorded.

**Please return this form to the school within 4 weeks.**

# Pupil First Language Questionnaire



## Definition of First Language

A pupil's first language is defined as any language other than English that a child was exposed to during early development and continues to be exposed to in the home or community. If a child was exposed to more than one language (which may include English) during early development, a language other than English should be recorded, irrespective of the child's proficiency in English.

In the case of an older pupil who is no longer exposed to the first language in the home, and who now uses another language, the school should consult with the pupil or parent to determine which language should be recorded.

The information you provide will be passed on to the Local Authority and the Department for Education to contribute to local and national statistics, and to help ensure that all pupils have the opportunity to fulfil their potential.

Please **tick one box only** to indicate the first language of the pupil named below

First Name : \_\_\_\_\_

Surname : \_\_\_\_\_

Class/Form : \_\_\_\_\_

NB: Codes are for school use only

Main Code	Sub-Code
-----------	----------

### First Language

ACL	ACL
ADA	ADA
AFA	AFA
AFK	AFK
AKA	AKA
AKA	AKAF
AKA	AKAT
ALB	ALB
ALU	ALU
AMR	AMR
ARA	ARA
ARA	ARAA
ARA	ARAG
ARA	ARAI
ARA	ARAM
ARA	ARAS
ARA	ARAY
ARM	ARM
ASM	ASM
ASR	ASR
AYB	AYB
AYM	AYM
AZE	AZE
BAI	BAI
BAL	BAL
BEJ	BEJ
BEL	BEL
BEM	BEM
BHO	BHO
BIK	BIK
BLT	BLT
BMA	BMA
BNG	BNG
BNG	BNGA
BNG	BNGC

Acholi	
Adangme	
Afar-Saho	
Afrikaans	
Akan/Twi-Fante	
Akan (Fante)	
Akan (Twi/Asante)	
Albanian/Shqip	
Alur	
Amharic	
Arabic	
Arabic (Any Other)	
Arabic (Algeria)	
Arabic (Iraq)	
Arabic (Morocco)	
Arabic (Sudan)	
Arabic (Yemen)	
Armenian	
Assamese	
Assyrian/Aramaic	
Anyi-Baule	
Aymara	
Azeri	
Bamileke (Any)	
Balochi	
Beja/Bedawi	
Belarusian	
Bemba	
Bhojpuri	
Bikol	
Balti Tibetan	
Burmese/Myanma	
Bengali	
Bengali (Any Other)	
Bengali (Chittagong/Noakhali)	

Main Code	Sub-Code
-----------	----------

### First Language

BNG	BNGS
BSL	BSL
BSQ	BSQ
BUL	BUL
CAM	CAM
CAT	CAT
CCE	CCE
CCF	CCF
CGA	CGA
CGR	CGR
CHE	CHE
CHI	CHI
CHI	CHIA
CHI	CHIC
CHI	CHIH
CHI	CHIK
CHI	CHIM
CKW	CKW
CRN	CRN
CTR	CTR
CWA	CWA
CYM	CYM
CZE	CZE
DAN	DAN
DGA	DGA
DGB	DGB
DIN	DIN
DUT	DUT
DZO	DZO
EBI	EBI
EDO	EDO
EFI	EFI
ENB	ENB
ENG	ENG
ESA	ESA

Bengali (Sylheti)	
British Sign Language	
Basque/Euskara	
Bulgarian	
Cambodian/Khmer	
Catalan	
Caribbean Creole English	
Caribbean Creole French	
Chaga	
Chattisgarhi/Khatahi	
Chechen	
Chinese	
Chinese (Any Other)	
Chinese (Cantonese)	
Chinese (Hokkien/Fujianese)	
Chinese (Hakka)	
Chinese (Mandarin/Putonghua)	
Chokwe	
Cornish	
Chitralli/Khowar	
Chichewa/Nyanja	
Welsh/Cymraeg	
Czech	
Danish	
Dagaare	
Dagbani	
Dinka/Jieng	
Dutch/Flemish	
Dzongkha/Bhutanese	
Ebira	
Edo/Bini	
Efik-Ibibio	
Believed to be English	
English	
Esan/Ishan	



Main Code	Sub-Code
-----------	----------

## First Language

EST	EST	Estonian	
EWE	EWE	Ewe	
EWO	EWO	Ewondo	
FAN	FAN	Fang	
FIJ	FIJ	Fijian	
FIN	FIN	Finnish	
FON	FON	Fon	
FRN	FRN	French	
FUL	FUL	Fula/Fulfulde-Pulaar	
GAA	GAA	Ga	
GAE	GAE	Gaelic/Irish	
GAL	GAL	Gaelic (Scotland)	
GEO	GEO	Georgian	
GER	GER	German	
GGO	GGO	Gogo/Chigogo	
GKY	GKY	Kikuyu/Gikuyu	
GLG	GLG	Galician/Galego	
GRE	GRE	Greek	
GRE	GRE	Greek (Any Other)	
GRE	GRE	Greek (Cyprus)	
GRN	GRN	Guarani	
GUJ	GUJ	Gujarati	
GUN	GUN	Gurenne/Frafra	
GUR	GUR	Gurma	
HAU	HAU	Hausa	
HDK	HDK	Hindko	
HEB	HEB	Hebrew	
HER	HER	Herero	
HGR	HGR	Hungarian	
HIN	HIN	Hindi	
IBA	IBA	Iban	
IDM	IDM	Idoma	
IGA	IGA	Igala	
IGB	IGB	Igbo	
IJO	IJO	Ijo (Any)	
ILO	ILO	Ilokano	
ISK	ISK	Itsekiri	
ISL	ISL	Icelandic	
ITA	ITA	Italian	
JAV	JAV	Javanese	
JIN	JIN	Jinghpaw/Kachin	
JPN	JPN	Japanese	
KAM	KAM	Kikamba	
KAN	KAN	Kannada	
KAR	KAR	Karen (Any)	
KAS	KAS	Kashmiri	
KAU	KAU	Kanuri	
KAZ	KAZ	Kazakh	
KCH	KCH	Katchi	
KGZ	KGZ	Kirghiz/Kyrgyz	
KHA	KHA	Khasi	
KHY	KHY	Kihaya/Luziba	
KIN	KIN	Kinyarwanda	
KIR	KIR	Kirundi	
KIS	KIS	Kisi (West Africa)	
KLN	KLN	Kalenjin	
KMB	KMB	Kimbundu	
KME	KME	Kimeru	
KNK	KNK	Konkani	
KNY	KNY	Kinyakyusa-Ngonde	

Main Code	Sub-Code
-----------	----------

## First Language

KON	KON	Kikongo	
KOR	KOR	Korean	
KPE	KPE	Kpelle	
KRI	KRI	Krio	
KRU	KRU	Kru (Any)	
KSI	KSI	Kisii/Ekegusii (Kenya)	
KSU	KSU	Kisukuma	
KUR	KUR	Kurdish	
KUR	KURA	Kurdish (Any Other)	
KUR	KURM	Kurdish (Kurmanji)	
KUR	KURS	Kurdish (Sorani)	
LAO	LAO	Lao	
LBA	LBA	Luba	
LBA	LBAC	Luba (Chiluba/Tshiluba)	
LBA	LBAC	Luba (Kiluba)	
LGA	LGA	Luganda	
LGB	LGB	Lugbara	
LGS	LGS	Lugisu/Lumasaba	
LIN	LIN	Lingala	
LIT	LIT	Lithuanian	
LNG	LNG	Lango (Uganda)	
LOZ	LOZ	Lozi/Silosi	
LSO	LSO	Lusoga	
LTV	LTV	Latvian	
LTZ	LTZ	Luxemburgish	
LUE	LUE	Luvale/Luena	
LUN	LUN	Lunda	
LUO	LUO	Luo (Kenya/Tanzania)	
LUY	LUY	Luhya (Any)	
MAG	MAG	Magahi	
MAI	MAI	Maithili	
MAK	MAK	Makua	
MAN	MAN	Manding/Malinke	
MAN	MANA	Manding/Malinke (Any Other)	
MAN	MANB	Bambara	
MAN	MANJ	Dyula/Jula	
MAO	MAO	Maori	
MAR	MAR	Marathi	
MAS	MAS	Maasai	
MDV	MDV	Maldivian/Dhivehi	
MEN	MEN	Mende	
MKD	MKD	Macedonian	
MLG	MLG	Malagasy	
MLM	MLM	Malayalam	
MLT	MLT	Maltese	
MLY	MLY	Malay/Indonesian	
MLY	MLYA	Malay (Any Other)	
MLY	MLYI	Indonesian/Bahasa Indonesia	
MNA	MNA	Magindanao-Maranao	
MNG	MNG	Mongolian (Khalkha)	
MNX	MNX	Manx Gaelic	
MOR	MOR	Moore/Mossi	
MSC	MSC	Mauritian/Seychelles Creole	
MUN	MUN	Munda (Any)	
MYA	MYA	Maya (Any)	
NAH	NAH	Nahuatl/Mexicano	
NAM	NAM	Nama/Damara	
NBN	NBN	Nubian (Any)	
NDB	NDB	Ndebele	
NDB	NDBS	Ndebele (South Africa)	



Main Code	Sub-Code	First Language
NDB	NDBZ	Ndebele (Zimbabwe)
NEP	NEP	Nepali
NOR	NOR	Norwegian
NUE	NUE	Nuer/Naadh
NUP	NUP	Nupe
NWA	NWA	Newari
NZM	NZM	Nzema
OAM	OAM	Ambo/Oshiwambo
OAM	OAMK	Ambo (Kwanyama)
OAM	OAMN	Ambo (Ndonga)
OGN	OGN	Ogoni (Any)
ORI	ORI	Oriya
ORM	ORM	Oromo
OTB	OTB	Believed to be Other than English
OTH	OTH	Other than English
PAG	PAG	Pangasinan
PAM	PAM	Pampangan
PAT	PAT	Pashto/Pakhto
PHA	PHA	Pahari/Himachali (India)
PHR	PHR	Pahari (Pakistan)
PNJ	PNJ	Panjabi
PNJ	PNJA	Panjabi (Any Other)
PNJ	PNJG	Panjabi (Gurmukhi)
PNJ	PNJM	Panjabi (Mirpuri)
PNJ	PNJP	Panjabi (Pothwari)
POL	POL	Polish
POR	POR	Portuguese
POR	PORA	Portuguese (Any Other)
POR	PORB	Portuguese (Brazil)
PRS	PRS	Persian/Farsi
PRS	PRSA	Farsi/Persian (Any Other)
PRS	PRSD	Dari Persian
PRS	PRST	Tajiki Persian
QUE	QUE	Quechua
RAJ	RAJ	Rajasthani/Marwari
RME	RME	Romany/English Romanes
RMI	RMI	Romani (International)
RMN	RMN	Romanian
RMN	RMNM	Romanian (Moldova)
RMN	RMNR	Romanian (Romania)
RMS	RMS	Romansch
RNY	RNY	Runyakitara
RNY	RNYN	Runyankore-Ruchiga
RNY	RNYO	Runyoro-Rutooro
RUS	RUS	Russian
SAM	SAM	Samoan
SCB	SCB	Serbian/Croatian/Bosnian
SCB	SCBB	Bosnian
SCB	SCBC	Croatian
SCB	SCBS	Serbian
SCO	SCO	Scots
SHL	SHL	Shilluk/Cholo
SHO	SHO	Shona
SID	SID	Sidamo
SIO	SIO	Sign Language (Other)
SLO	SLO	Slovak
SLV	SLV	Slovenian
SND	SND	Sindhi
SNG	SNG	Sango
SNH	SNH	Sinhala
SOM	SOM	Somali
SPA	SPA	Spanish

Main Code	Sub-Code	First Language
SRD	SRD	Sardinian
SRK	SRK	Siraiki
SSO	SSO	Sotho/Sesotho
SSO	SSOO	Sotho/Sesotho (Southern)
SSO	SSOT	Sotho/Sesotho (Northern)
SSW	SSW	Swazi/Siswati
STS	STS	Tswana/Setswana
SUN	SUN	Sundanese
SWA	SWA	Swahili/Kiswahili
SWA	SWAA	Swahili (Any Other)
SWA	SWAC	Comorian Swahili
SWA	SWAK	Swahili (Kingwana)
SWA	SWAM	Swahili (Brava/Mwiini)
SWA	SWAT	Swahili (Bajuni/Tikuu)
SWE	SWE	Swedish
TAM	TAM	Tamil
TEL	TEL	Telugu
TEM	TEM	Temne
TES	TES	Teso/Ateso
TGE	TGE	Tigre
TGL	TGL	Tagalog/Filipino
TGL	TGLF	Filipino
TGL	TGLG	Tagalog
TGR	TGR	Tigrinya
THA	THA	Thai
TIB	TIB	Tibetan
TIV	TIV	Tiv
TMZ	TMZ	Berber/Tamazight
TMZ	TMZA	Berber/Tamazight (Any Other)
TMZ	TMZK	Berber/Tamazight (Kabyle)
TMZ	TMZT	Berber (Tamashek)
TNG	TNG	Tonga/Chitonga (Zambia)
TON	TON	Tongan (Oceania)
TPI	TPI	Tok Pisin
TRI	TRI	Traveller Irish/Shelta
TSO	TSO	Tsonga
TUK	TUK	Turkmen
TUL	TUL	Tulu
TUM	TUM	Tumbuka
TUR	TUR	Turkish
UKR	UKR	Ukrainian
UMB	UMB	Umbundu
URD	URD	Urdu
URH	URH	Urhobo-Isoko
UYG	UYG	Uyghur
UZB	UZB	Uzbek
VEN	VEN	Venda
VIE	VIE	Vietnamese
VSY	VSY	Visayan/Bisaya
VSY	VSYA	Visayan/Bisaya (Any Other)
VSY	VSYH	Hiligaynon
VSY	VSYS	Cebuano/Sugbuanon
VSY	VSYW	Waray/Binisaya
WAP	WAP	Wa-Paraok (South-East Asia)
WCP	WCP	West-African Creole Portuguese
WOL	WOL	Wolof
WPE	WPE	West-African Pidgin English
XHO	XHO	Xhosa
YAO	YAO	Yao/Chiyao (East Africa)
YDI	YDI	Yiddish
YOR	YOR	Yoruba
ZND	ZND	Zande
ZUL	ZUL	Zulu

OTL	OTL	Other Language		If first language is not in list please write it here →	
-----	-----	----------------	--	---	--

I do not wish a first language category to be recorded

REF	REF
-----	-----

Refused	
---------	--

This information was provided by (please tick) Parent ☐ or Pupil ☐



**Ditton C. of E. Junior School**  
New Road, Ditton, Aylesford, Kent, ME20 6AE  
Tel: (01732) 843446 / 873410  
schooloffice@ditton-jun.kent.sch.uk  
www.ditton-jun.kent.sch.uk



## Dear Parent/Carer

This letter explains why we will need to ask for your consent before we are able to take photographs of your child during their time at Ditton CE Junior School.

Generally photographs are a source of pleasure and pride. We believe that the taking and use of photographs can enhance the self-esteem of children and their families and therefore is something to be welcomed and appreciated.

We may take photographs for a number of reasons whilst your child is with us, including:

- documenting and recording education activities
- recording their learning and development progress
- recording and celebrating special events and achievements

We will also encourage children to be active learners, and to become involved in using cameras themselves by taking photos of their surroundings, activities and of each other.

We do however recognise that with the increased use of technologies, particularly digitally and online, the potential for misuse has become greater and we understand that this can give rise to concern. We will therefore endeavour to put effective safeguards in place to protect children and young people by minimising risk.

We are mindful of the fact that some families may have reasons why protecting a child's identity is a matter of particular anxiety. If you have special circumstances either now or at any time in the future which would affect your position regarding consent, please let us know immediately in writing.

We have a specific policy regarding the use of images which you are welcome to view or take a copy of at any time.

To comply with the General Data Protection Regulation, we need your permission before we can photograph or make any recordings of your child. If your child is old enough to express their own view, you may want to consult with them about categories of consent, and we invite you to use this letter to explore their feelings about being photographed at the setting.

Please read and complete the attached forms and do not hesitate to contact the School Office should you have any queries.

## Parental Consent Form for Images

- This form is valid for the period of time your child attends Ditton CE Junior School. The consent will automatically expire after this time. We will not re-use any photographs or recordings after your child leaves the school/setting without additional consent.
- We will not use the personal information or full names (which means first name and surname) of any child or adult in a photographic image or video on our website, online, in our prospectus or in any of our other printed publications.
- If we use photographs of individual children, then we will not use the full name of that child in the accompanying text or photo caption. If we name a child in any text then we will not use a photograph of that child to accompany the article.
- We may include pictures of children and staff that have been drawn by the children. We may use group photographs or footage with general labels. We will only use images of children who are suitably dressed.
- We will discuss the use of images with children in an age appropriate way and to role model positive behaviour.
- This consent can be withdrawn by parent/carer at any time by informing Ditton CE Junior School in writing.

	<b>Please Sign Next to Each One to Give Permission</b>
May we use your child's photograph/image in displays around the school/setting?	
May we record your child's image or use videos for assessments, monitoring or other educational uses within the school/ setting? These images or recordings will be used internally only.	
May we use your child's photograph/image in our prospectus and other printed publications that we produce for educational and promotional purposes?	
May we use your child's image on our website or other electronic communications?	
May we record your child's image on webcam for appropriate curriculum purposes?	
Are you happy for your child to appear in the media e.g. if a newspaper photographer or television film crew attend an event organised by the setting? This may also include their first name.	
Are you happy for the school to print images of your child electronically for displays around the school?	
Are you happy for your child's name and class to be shared with the school photographer, Matthew Walker Photography? Used twice yearly for professional photographs available to purchase.	
May we share your child's date of birth with other pupil's, staff and parents for celebration purposes?	

- I have read and understood the conditions of use and I am also aware of the following:
  - Websites can be viewed worldwide and not just in the United Kingdom where UK law applies.
  - The press are exempt from the Data Protection Act and may want to include the names and personal details of children and adults in the media.
- I/we will discuss the use of images with our child/ren to obtain their views, if appropriate.
- As the child's parents/guardians, we/I agree that if we/I take photographs or video recordings of our child/ren which include other children, then we will only use these for our personal use.

Name of Child: ..... Class ..... Date: .....

Parent/Carer Name: ..... Parent/carer's signature: .....

**Respect · Responsibility · Perseverance · Empathy**



## Parent/Carers Acceptable Use of Technology Policy

1. I, with my child, have read and discussed Ditton CE Junior School learner acceptable use of technology policy (AUP) and understand that the AUP will help keep my child safe online.
2. I understand that the AUP applies to my child's use of Ditton CE Junior School devices and systems on site and at home, and personal use where there are safeguarding and/or behaviour concerns.
3. I am aware that any use of Ditton CE Junior School devices and systems may be monitored for safety and security reasons to keep my child safe and to ensure policy compliance. This monitoring will be proportionate and will take place in accordance with data protection, privacy, and human rights legislation.
4. I am aware that the Ditton CE Junior School mobile technology policy states that my child cannot use personal device and mobile technology on site. Mobile phones must be kept switched off while in school.
5. I understand that my child needs a safe and appropriate place to access remote learning if Ditton CE Junior School is closed in response to Covid-19. I will ensure my child's access to remote learning is appropriately supervised. When accessing video learning, I will ensure they are in an appropriate location (e.g. not in bed) and that they are suitably dressed.
6. I understand that Ditton CE Junior School will take every reasonable precaution, including implementing appropriate monitoring and filtering systems, to ensure my child is safe when they use Ditton CE Junior School devices and systems. I understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet or if my child is using mobile technologies.
7. I, with my child, am aware of the importance of safe online behaviour and will not deliberately upload or add any images, video, sounds or text that could upset, threaten the safety of or offend any member of the Ditton CE Junior School community.
8. I understand that Ditton CE Junior School will contact me if they have concerns about any possible breaches of the AUP or have any concerns about my child's safety.
9. I will inform Ditton CE Junior School or other relevant organisations if I have concerns over my child's or other members of the Ditton CE Junior School community's safety online.
10. I know that my child will receive online safety education to help them understand the importance of safe use of technology and the internet – both in and out of Ditton CE Junior School.
11. I will support the Ditton CE Junior School online safety approaches. I will use appropriate parental controls and will encourage my child to adopt safe use of the internet and other technology at home, as appropriate to their age and understanding. I will use the following websites to reinforce online safety approaches at home:

[www.thinkuknow.co.uk/parents](http://www.thinkuknow.co.uk/parents),  
[www.nspcc.org.uk/online-safety](http://www.nspcc.org.uk/online-safety)  
[www.internetmatters.org](http://www.internetmatters.org)  
[www.saferinternet.org.uk](http://www.saferinternet.org.uk)  
[www.childnet.com](http://www.childnet.com)

Child's Name..... Class.....

Parent's Name.....

Parent's Signature..... Date.....



We have a Home School Agreement that clearly states the expectations of the pupil, parent and school

## DITTON C E JUNIOR SCHOOL - HOME-SCHOOL-CHILD AGREEMENT

### The School will:-

- maintain regular communication with parents/carers through a variety of mediums
- contact parents/carers if there is a problem with attendance, punctuality, behaviour or uniform
- let parents/carers know about any concerns or problems that affect their child's work or behaviour as soon as the problem arises
- invite parents/carers at least twice a year to discuss their child's progress
- send home an annual report in the summer term
- plan, teach and feedback on class and home work
- keep parents/carers informed about school activities/events through regular correspondence
- role-model and uphold Christian and school values

Mr G Ward (Headteacher)

### The Parents/Carers will:-

- ensure that my child goes to school regularly, on time and properly equipped
- telephone the school by 9.15am if my child is absent
- ensure that my child is correctly dressed as laid down in the school policy and uniform guidelines
- adhere to the school's policies and guidelines
- support my child with homework, reading and other opportunities for home learning
- attend parents/carers' evening and discussions about my child's progress
- work in partnership with the school to ensure my child's behaviour is appropriate
- role-model Christian and school values

Parents/Carers signature .....

### The Pupils will:-

- promote the school's four core values: perseverance, empathy, respect and responsibility
- attend school regularly and on time
- wear school uniform and be proud to be a member of the school
- be courteous, respectful, polite and helpful to everybody
- talk to teachers about things that concern me
- do my classwork and homework as well as I can or ask for help when needed
- respect and take care of school equipment, books and other people's property
- remember my P.E./Swimming kit
- keep the school environment tidy and free from litter

Child's signature .....  
(Reviewed 2022)